

Privacy Policy

Staffdata.co.uk — a trading name of Capdata Ltd

Last updated: 1st July 2026

1. Who we are

Staffdata.co.uk is a trading name of Capdata Ltd ("Capdata", "we", "us", "our"), a company registered in England and Wales under company number 15970289, with its registered office at Bartle House, 9 Oxford Court, Manchester, M2 3WQ.

For the purposes of UK data protection law (the UK GDPR and the Data Protection Act 2018), Capdata Ltd is the data controller in respect of personal data collected through this website and in the course of providing our services.

2. Scope of this policy

This policy explains how we collect, use, and protect personal data when you:

- visit staffdata.co.uk;
- contact us by email or phone to enquire about our services; or
- become a customer and enter into a data licence agreement with us.

This policy does not cover the content of the datasets we licence to customers, which consist of company-level information sourced from the UK companies register rather than personal data about our website visitors or customers. See Section 8 for more on how we treat that information.

3. Information we collect

We keep the information we collect to what's necessary to run the business. Depending on how you interact with us, this may include:

- Contact details you provide when emailing us — name, email address, organisation, and the content of your message.
- Billing and account details you provide if you become a customer — company name, billing address, VAT number, named contacts, and payment details (processed by our payment provider; we do not store full card numbers).
- Technical delivery details needed to provide the service — such as an AWS account ID or IAM details you provide so we can configure your S3 delivery prefix.
- Basic technical data automatically generated by visiting the website, such as IP address and browser type, to the extent your browser or our hosting provider logs this by default.

We do not currently use cookies, analytics, or tracking scripts on this website. If that changes, we will update this policy and, where required, ask for your consent first.

4. How we use your information

We use personal data to:

- respond to enquiries and provide quotes;
- set up, deliver, and administer your data licence, including monthly and daily deliveries;
- invoice you and manage payments;
- provide customer support;
- meet our legal and regulatory obligations, including tax and accounting records; and

- protect our legitimate business interests, such as preventing misuse of our services.

5. Legal basis for processing

We rely on the following legal bases under Article 6 of the UK GDPR:

- Contract — where processing is necessary to set up or perform a data licence agreement with you.
- Legitimate interests — for responding to enquiries, administering our business, and preventing misuse, where these interests are not overridden by your rights.
- Legal obligation — where we must retain records for tax, accounting, or other regulatory purposes.

6. Who we share information with

We do not sell personal data. We may share it with:

- Amazon Web Services (AWS), who host our infrastructure and the data delivery pipeline, acting as a data processor under contract;
- our payment processor, to handle invoicing and payment;
- our professional advisers (accountants, solicitors) where necessary; and
- law enforcement or regulators, where we are legally required to do so.

7. International transfers

Our infrastructure is hosted on AWS, which may process or store data in data centres outside the UK. Where this involves a transfer of personal data outside the UK, we rely on appropriate safeguards, such as the UK International Data Transfer Addendum or an adequacy decision, to ensure your data remains protected to UK standards.

8. Data licensed to customers

Our core product is a dataset of active UK companies, compiled from filings held at Companies House and published under the Open Government Licence. As licensed, it does not include the names of company directors or other named individuals — it is limited to company-level information such as company name, number, address, SIC classification, incorporation date, and reported headcount figures.

Because this data concerns companies rather than identifiable individuals, it does not generally constitute personal data under UK GDPR. Where any element of a dataset could be considered personal data — for example, a sole trader operating under their own name — customers licensing our data act as an independent data controller for their own use of it, and are responsible for their own compliance.

9. How long we keep information

We keep enquiry correspondence for as long as reasonably necessary to respond to it and for a limited period afterwards for record-keeping, typically no longer than [24 months]. We keep customer account and billing records for as long as the contract is active and for [6 years] afterwards, in line with our statutory recordkeeping obligations.

10. Your rights

Under UK GDPR, you have the right to:

- access the personal data we hold about you;
- have inaccurate data corrected;
- request erasure of your data, in certain circumstances;

- restrict or object to our processing of your data, in certain circumstances;
- request your data in a portable format; and
- withdraw consent, where processing is based on consent.

To exercise any of these rights, contact us using the details in Section 13. You also have the right to complain to the Information Commissioner's Office (ICO) at ico.org.uk if you believe we have not handled your data properly.

11. Security

We take reasonable technical and organisational measures to protect personal data against unauthorised access, loss, or misuse, including encryption of data in transit and at rest, and access controls scoped to what each system or person needs.

12. Children

Our services are directed at businesses, not children. We do not knowingly collect personal data from anyone under 18.

13. Contact us

If you have questions about this policy or how we handle your data, contact us at:

Capdata Ltd, trading as Staffdata.co.uk

Email: info@staffdata.co.uk

Phone: 0161 515 0038

Registered office: Bartle House, 9 Oxford Court, Manchester, M2 3WQ

14. Changes to this policy

We may update this policy from time to time. Material changes will be reflected on this page with an updated "last updated" date.